

RI TOWN & CITY CLERKS' ASSOCIATION
Friday, September 22, 2023
Cucina Rustica
555 Atwood Ave.
Cranston, RI 02920

8:15 a.m. **REGISTRATION**

8:45 a.m. **WELCOME**

Jennifer M. West, CMC, President, RITCCA
Tracy Nelson, City Clerk
Jessica M. Marino, Council President
Kenneth J. Hopkins, Mayor

8:55 a.m. Kathy Placencia, Director of Elections, RI Department of State

9:00 a.m. RI Department of Revenue – Leo Lebeuf, Taxpayer Experience Liaison, Theriza Iafate, Chief of Excise & Estate, and Loriann Baccari, Principal Tax Auditor

10:00 a.m. Break

10:15 a.m. RI Department of Health – Jacqueline Kelley, Zuheil Figueroa Lugo, Melissa Wilson, Deborah McAllister, Roseann Giorgianni

11:15 a.m. OpenGov System Update – Dominique Paoella, OpenGov and Christina Santos, RI Department of Business Regulations

12:00 p.m. Lunch

BUSINESS MEETING AGENDA

September 22, 2023 12:15 p.m.

MEETING CALL TO ORDER- Jennifer M. West, CMC

1. **Secretary's Report** – Lynn Hawkins
 - a. Approval of Minutes
2. **Treasurer's Report** – Lynn Hawkins
 - a. Approval of Operating Account
 - b. Approval of Conference Account
3. **Committee Reports**
 - a. Education – Mary LeBlanc
 - b. Elections – Nick Lima
 - c. Legislation – Rick Goldstein
 - d. New England Institute – Sarah Rapose and Leigh Carney
 - e. Scholarship Committee – Michele Hardy
 - f. Conference Committee (Annual Conference 2024) – Leigh Carney
 - g. Fundraising – Sarah Rapose
 - h. Membership – Lynn Hawkins
 - i. By-Laws – Leigh Carney
 - j. Technology – Roberta Fagan
 - k. Handbook Committee – Wendy J.W. Marshall
4. **Announcements**
 - a. Congratulations to Joanne Amitrano of Coventry on receiving her CMC and graduating from NEMCI
 - b. Congratulations to Nicole Romane of South Kingstown on graduating from NEMCI
5. **Old Business**
 - a. Standing committees - discussion of membership
 - b. Election legislation
6. **New Business**
 - a. Discussion of issues Clerks have with vitals and the Department of Health
 - b. Brainstorm Education Sessions
 - c. Roundtable
7. **Next Meetings**
 - a. January – Discussion location

- b. April – Discussion location
8. **Adjournment**

