## NOTICE

TO: Rhode Island Town and City Clerks Association Members

FROM: Wendy J.W. Marshall, CMC, President, RITCCA

SUBJECT: RITCCA Quarterly Meeting

Date: Friday, April 29, 2022 Location: Wyndham Newport Hotel 240 Aquidneck Avenue Middletown, RI 02842

## PROGRAM

- 8:15 a.m. <u>REGISTRATION</u>
- 8:45 a.m. WELCOME

Wendy J.W. Marshall, CMC, Middletown Town Clerk President, RI Town & City Clerks Association Paul M. Rodrigues, President Middletown Town Council Shawn Brown, Town Administrator

- 9:00 a.m. Clerk- 101
- 10:30 a.m. BUSINESS MEETING

12:00 Noon LUNCH

TOWN AND CITY CLERKS Friday, April 15, 2022 -- please print --

## Number attending: \_\_\_\_ @ \$40 per person

Names of those attending:

Food allergies:

City/Town/Company:\_\_\_\_\_

Please contact Jennifer Slattery ASAP at <u>islattery@rileague.org</u> to let her know if you plan to attend <u>or</u> do not plan to attend, checks and forms may follow later.

> Please bring checks to the meeting made payable to: <u>Rhode Island Town & City Clerks Association</u>